Spark Good Associate Engagement
How-to Guide For Nonprofits
When it comes to strengthening communities, our associates are leading the way. Whether it’s the gift of time, money or a combination of the two, the Associate Giving Program and Volunteerism Always Pays work to support the efforts of Walmart associates. To participate in these programs, organizations must be CyberGrants FrontDoor verified. If the organization is already a CyberGrants recipient or has a CyberGrants account, it must still become verified through FrontDoor to participate. To become verified, click here.

For additional help, check out the FrontDoor Verification How-To Guide.
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Log into **CyberGrants FrontDoor website** to review pending associate grant requests or volunteer hours that need your confirmation.

If you have not registered with FrontDoor, you can start the non-profit verification process from this same page. Click “**Register Today**” and see FrontDoor Verification Process Guide for more details.
Review pending confirmation:

Step 2

Once logged in, click “Donations” tab from the Navigation on the left side of the page. Make sure to let pending confirmations load.

Note: only the primary user will be able to complete this step.
Step 3

Confirm requests:

Click “Confirm” next to the request. Start reviewing the matching grant request.

**Note:** the particular program name will appear so you know which Walmart & Sam’s Club Associate Engagement program the pending donation is tied to.
Payments will be disbursed monthly from the Walmart Spark Fund for Charities.

Payment will be sent by check directly to the organization’s address in your Cybergrants FrontDoor profile or via Electronic Payment if ACH payment is set up.

Note: only the primary user will be able to complete this step.
Additional resources:

- **Frequently Asked Questions**
- **Promotional Tools**
- **FrontDoor Verification Guide**

Note: Scroll down to the bottom of the program page for FAQs.