

Increasing Access to Healthier Food for All in our Home Region

Walmart Foundation, Northwest Arkansas Giving



Agenda Items

1. Overview of Walmart Foundation & **Northwest Arkansas Giving Program**
2. Review the Request for Proposals Timeline
3. Proposal Scoring & Review
4. Check Lists
5. How to Apply – Cybergrants Application Process
6. Additional Resources

Overview of Walmart Foundation & Northwest Arkansas Giving Program

Our Northwest Arkansas giving priorities champion the work we do globally in our home region.

Our Focus: To strengthen long-term capacity & capabilities that improve the **quality of life in Northwest Arkansas**, focusing on **low-income and underserved communities** in the region.



Economic Opportunity

- Increase regional coordination on key issues related to growth—currently focused on regional recycling and aligned capital requests



Healthier Food Access

- Improve access and availability of healthier food
- Build nutrition literacy and skills



Culture of Belonging

- Improve trust and experience with institutions
- Increase relationships across lines of different through bridge building and messaging

Associate Engagement

- Make it easier for associates in Northwest Arkansas to connect and engage with regional non-profits through events, volunteering and board service.

Increasing Access to Healthier Food for All in Northwest Arkansas

We seek to find innovative and creative solutions to connect people in Northwest Arkansas with healthier food options, all while promoting culturally relevant nutrition education.

For over a decade, we've made significant strides in improving food access for those in need through food donations and by strengthening the charitable meal system. In 2021 alone, Walmart stores, clubs and distribution centers in the U.S. donated more than 696 million pounds of food, 64% of which were fruits, vegetables, dairy products and meats. And since 2006, we have provided more than 7 billion pounds of food from our network of stores, clubs and distribution centers to Feeding America food banks.

As we continue to make investments in addressing food insecurity and making healthier foods accessible, we are pleased to release this request for proposal to serve our **Home Region Northwest Arkansas**.

Increasing Access to Healthier Food for All in Northwest Arkansas

AWARDS:

We expect to provide approximately **\$700,000** in funding for all projects under this RFP.

Requests: \$20,000-\$100,000

LENGTH OF GRANT:

12 months – 18 months

Purpose of request: We are seeking proposals that work to systematically improve access and availability to healthier food for underserved communities, and collaboration with local nonprofits to meet the area's long-term needs.

Programs should focus one of the following areas:

- **Nutrition education** and increasing the ability of individuals to access food when they need it most. Examples can include but are not limited to Gardening programs, Cooking Matters etc.
- Improving access to **federal nutrition programs**.
- **Evolving food recovery models**.
- Collaboration between local nonprofits to meet the area's long-term needs is encouraged.

While there may be variety in the approach, all projects considered in this opportunity MUST:

- Increase access and availability
- Meet an unmet need in our community that their organization is uniquely positioned to address
- Capture core metrics to measure success of the project.
- Collaborate with other organizations
- Incorporate diversity, equity and/or inclusion in project design and implementation.
- Funds are not to be used to purchase food.

Request for Proposals Timeline



Timeline



Proposal Scoring & Review



Proposal Scoring



Experience and Track Record of the Organization

- Trust, experience and reach with the population served
- Experience implementing programs
- Diversity of staff/board and representative of population served



Sustainability

- How the program will be sustained and integrated into the organization's work following the end of the grant



Budget

- Cost Effectiveness
- Clarity in line items and descriptions as it relates to the project implementation plan



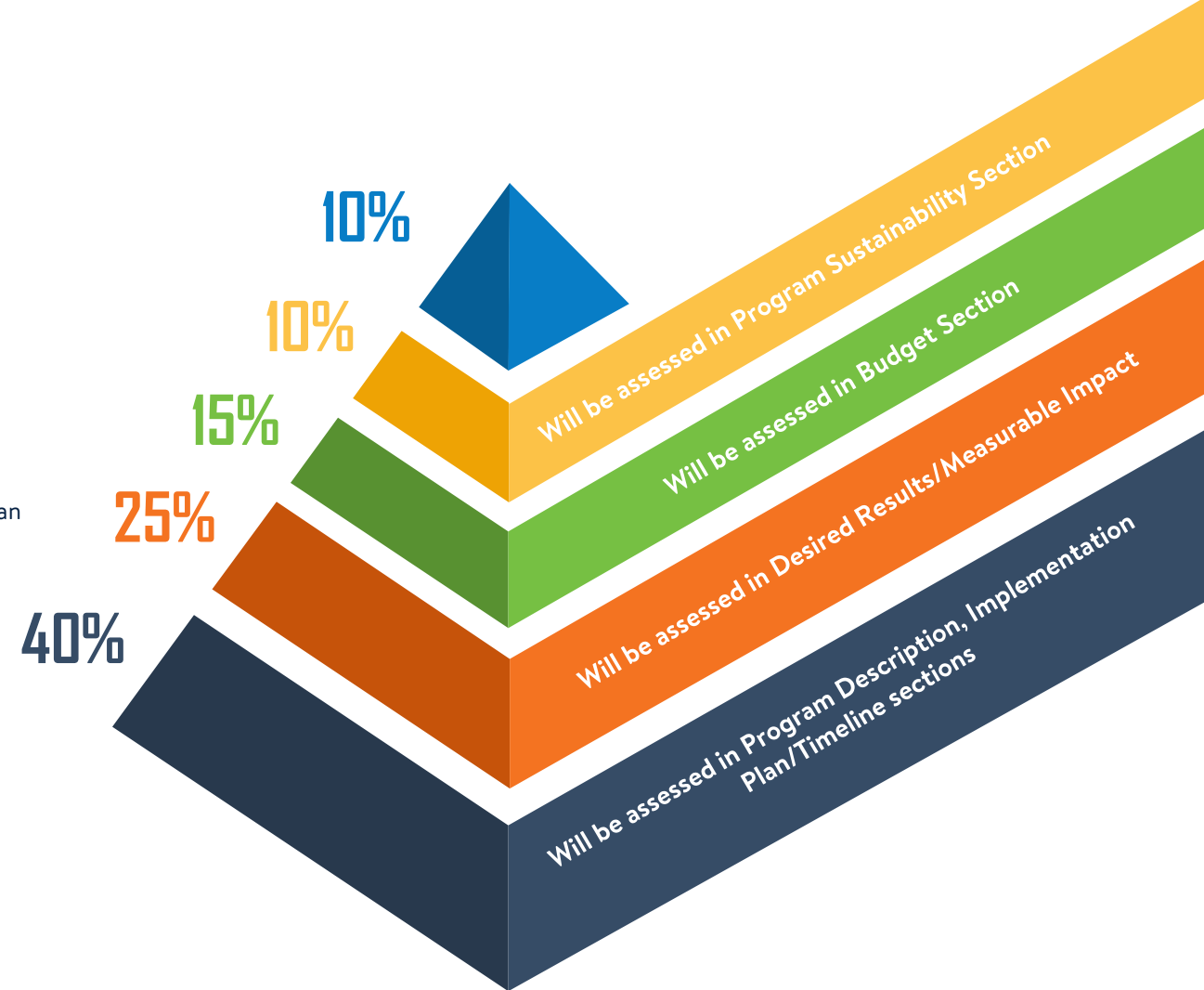
Desired Results/Measurable Impact

- How will you measure the success of the program?
- What do you hope to learn and/or test?
- How will this program inform future program decisions or organizational impact in the community?



Proposed Plan for Program Design and Execution

- Does the program align with one of key strategic areas specified in the RFP?
- Is the plan feasible with the proposed timeline?
- What level of innovation or creativity does the project involve?
- Are relevant partners thoughtfully engaged or consulted?
- Is the population served engaged in the decision making (beneficiary feedback)?





Final Check Lists

A resource for making sure you have everything in order

Before hitting submit review the following check lists

Programs should focus one of the following areas:

- Nutrition education and increasing the ability of individuals to access food when they need it most. Examples can include but are not limited to: Gardening programs, Cooking Matter Classes, etc.
- Improving access to federal nutrition programs.
- Evolving food recovery models.
- Collaboration between local nonprofits to meet the area's long-term needs.

While there may be variety in the approach, all projects considered in this opportunity MUST:

- Increase access and availability
- Meet an unmet need in our community that their organization is uniquely positioned to address
- Capture core metrics to measure success of the project.
- Collaborate with other organizations
- Incorporate diversity, equity and/or inclusion in project design and implementation.

Length of Grant:

- Up to 12 months no longer than 18 months (grants will tentatively start July 2023)
- If applying as a pair or group of organizations, one organization must serve as the grantee applicant and take accountability for the overall project. Collaborative proposals should clearly define roles of each organization and any amounts to be transferred by the grantee applicant to the collaborator.
- Partnership letters must be included in the proposal (upload in the **section supporting documentation**)
- Funding provided by the Walmart Foundation cannot be used for any activities that exclusively benefit or involve Walmart stores or business (example Walmart gift card purchases).



Checklists continued

Eligibility Checklist

Organizations applying must meet one of following criteria:

- An organization holding a current tax-exempt status under Section 501(c)(3) of the Internal Revenue Code, listed on the IRS Master File and conducting activities within Northwest Arkansas. 501(c)(3) organizations must be recognized as public charities other than Type III supporting organizations.
- A recognized government entity: state, county or city agency, including law enforcement or fire departments, that are requesting funds exclusively for public purposes.
- A K-12 public or nonprofit private school, charter school, community/junior college, state/private college or university.
- A church or other faith-based organization with a proposed project that benefits the community at large, such as food pantries, soup kitchens and clothing closets.

Award Conditions

- Organizations that have already received a Northwest Arkansas grant but have not completed an **impact report** may not be eligible to apply or receive a new grant.
- Grant request amount should **not exceed 30% of the applicant's total operating budget** for the most recent fiscal year. Example if your agency's annual operating budget on your most recent 990 is \$100,000 your request must not exceed \$30,000 over a one-year period.
- Overhead/indirect costs (non-program-related expenses) **may not exceed 15%** of the total program budget.
- While the majority of grants are one year, No-cost extensions may be requested for up to an additional 12 months, if necessary.
- Funding provided by the Walmart Foundation cannot be used to provide services, compensation, or preferential treatment to Walmart stores or Walmart affiliated businesses. **This funding cannot be used to purchase food for charitable distribution.**



Just a bit more...

Funding Exclusions – We do not provide grant funding for:

- ❑ Association/chamber memberships
- ❑ Athletic sponsorships (teams, events)
- ❑ Faith-based organizations when the proposed grant serves private interests rather than conferring a benefit to the community, in general
- ❑ Unrestricted funding
- ❑ Political causes, candidates, organizations, or campaigns
- ❑ Grants to individuals, to include scholarships (tuition, room and board or any other expense related to college, university, or vocational school attendance)

One Last Thing:

- ❑ Check the scoring rubric and check to make sure each area is covered in your grant

Good Luck and thank you for applying!



How to Apply: CyberGrants Application Process

Walmart 

How to Access the Application:

Step 1:

Use the following

link: <http://www.cybergrants.com/walmart/shortform>

Step 2:


On the log-in screen please use the *standard* log-in field and enter your email.

Step 3:

Enter invitation code - **HFANWACOM**

- You will need to use this invitation code every time you log-in to the system. This will also ensure the application is directed to me for review. If you log in without the invitation code, you will not be able to start or edit a new proposal.

If you need help with the CyberGrants, there is a “Need Support” button that you can click at the bottom of the website page. This will connect you with the CyberGrants help desk.

Please Log In Walmart  org

FrontDoor Login

Use your CyberGrants FrontDoor credentials to start

Standard Login

Use the traditional Walmart.org portal to start

Standard Login

[Show password](#)

Invitation Code (optional) **(HFANWACOM)**

[Forgot your password?](#)

First time user? [Create your account](#)

[Need Support?](#) • [Terms of Service](#) • [Privacy Policy](#)

Organization Information

- Use this section to provide information on organizational profile.
- **Legal name** must match what is on your organization's 990 and should be what is legally registered with the government.
- Upload your organization's **IRS Determination Letter** and your most recent **990** or **990 EZ** in the appropriate fields.

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Welcome Page **Organization Information** Organization Details Organizational Diversity, Equity, and Inclusion Proposal Contact Proposal Details Use of Funds Outside the United States Budget Fund Use Geographic Locations Metrics MOU

Organization Information

* indicates required field

This section is designed to collect core information about your organization needed for our due diligence process.

* **Legal Name** For US organizations, this name must match what is on your organization 990. For international organizations, this name should be what is legally registered with the government.

AKA Name Enter the AKA Name of the organization (if applicable). Please use only letters and numbers, no punctuation marks or special characters.

* **CEO/President/Executive Director Name**

* **CEO/President/Executive Director Email**

* **Organization Address** Enter the organization's mailing address. Please use only letters and numbers, no punctuation marks or special characters.
219 W 15th Street
Address 2

* **Organization City** Enter the organization's city.

* **Organization State** Enter the organization's state.

* **Organization Zip / Pin Code or Postal Code** Enter the organization's zip code / pin code or postal code.

* **Country** Select the organization's country.

Organization's Website Address Enter the organization's website address. Enter N/A if not applicable.

* **Vision/Mission** Enter the organization's vision and/or mission statement(s).

Organization Details

- Organizational Strategic Plan and Priorities: Please provide a brief summary of your organization's current strategic goals and priorities. This is the section to cover what your organization does holistically.

Welcome Page Organization Information **Organization Details** Organizational Diversity, Equity, and Inclusion Proposal Contact Proposal Details Use of Funds Outside the United States

Organization Details

To help to get to know your organization better, this section asks some additional questions about your organization's broader priorities and strategies.

Organization 990 For US organizations please upload a copy of your organizations most recent [UPLOAD FILE](#)

*** Government Determination Letter** For U.S. organizations please upload your IRS Determination Letter; for organizations headquartered outside the United States please upload a copy of a document from the organization's home country that validates your organization status [UPLOAD FILE](#)

*** Total Organization Annual Budget in USD** Please enter your organization's annual operating budget for your current fiscal year

Organizational Strategic Plan and Priorities Please provide a brief summary of your organization's current strategic goals and priorities. If you upload any documents you do not have to complete this field.
(4000 character maximum)

Organizational Strategic Plan and Priorities Upload [UPLOAD FILE](#)

*** Board Members** Please list the first and last names of your organization's board members. Click [ADD TO LIST](#) to add a member.

	REMOVE FROM LIST
--	----------------------------------

*** Walmart Associate Board Members** Are any of these board members Walmart associates or Sam's Club Associates?



Organizational Diversity, Equity and Inclusion (DEI)

Use this section to provide information about your organization's DEI journey.

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Organizational Diversity, Equity, and Inclusion * indicates required field

At Walmart.org, we aim to keep diversity, equity, and inclusion at the heart of our philanthropy. Together, with grantees, associates, and communities around the world, we strive to transform systems to help create more equitable opportunities for all. Please visit Walmart.org to read [our statement](#) and learn more about our journey on diversity, equity and inclusion. As a part of our application process we ask questions about the demographics of your organization's board, leadership, and staff. These questions align with GuideStar by Candid's ["Demographics of Your Organization"](#) section.

This information should not be collected only to complete this grant request. Information in this section should be supplied through your organization's official HR protocols for employee identification. If your organization does not collect this information today, please select "Unknown" or "Decline to State". You will not be penalized by not supplying this information.

Does your organization's leader self-identify as:

- * Organization Leader Race and Ethnicity
- * Organization Leader Gender Identity
- * Organization Leader Transgender Status
- * Organization Leader Sexual Orientation
- * Organization Leader Disability Status
- * How many board members are in your organization?

How many board members publicly self identify as:

- * Organization Board Member Race and Ethnicity

How many board members publicly self-identify as:

- Asian American / Native Hawaiian / Pacific Islander
- Black/African American
- Hispanic/Latino/Latina/Latinx
- Native American / Alaskan Native
- White/Caucasian
- Multi-Racial/Multi-Ethnic
- Other
- Decline to State
- Unknown – we do not collect this information on board members

0.00 Total

- * Organization Board Members Gender Identity

- Female
- Male

Proposal Details

Project Title: **Enter the title of the proposed program**

Focus Area: **Select Healthier Food for All**

Proposal Details:

- Grant Request Description: Provide an accurate 1-2 sentence summary of what this grant will do.
- Problem Statement: **Define the unmet need that the grant will specifically address.** Why is it important to your organization? Why is your organization uniquely suited to address it? If you have been funded in the past, please address how insights from your past work are informing this project.

Program Description:

- Requested Length of Grant: **12 - 18 months**
- Key Activities/Workstreams: Provide an overview of the proposed program the grant will support. Ensure this is specific to **this project**.
- Key Milestones/Timeline: How and when will the work be implemented? Address program sustainability here.

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Proposal Details

To increase transparency in the information that program officers are reviewing, this section is structured to prompt applications with questions about the grant request activities and intended effects/impact. These questions are intentionally designed to gather explicit information we seek to understand about your grant request. * indicates required field

- * Requested Cash Amount (USD) Enter the dollar amount the organization is requesting for the proposed program in USD
- * Project Title Enter the title of the proposed program – this will be used as a public title on our website for the grant (if funded)
- * Focus Area Please choose the Walmart.org program area to which this proposal applies. Learn more about Walmart.org priorities here (<https://walmart.org/what-we-do>)
- * Category Please choose the general giving category that best aligns with this specific proposal.
- * Grant Request Description Please provide a one to two sentence description of grant request (will be used as a public description of the grant if funded).
- * Problem Statement What problem are you trying to solve with this proposed grant and/or question(s) are you trying to answer?

(4000 character maximum)
- * Potential Grant Period Over what time period do you anticipate using this potential grant funding for the proposed activities? Please enter the number of months.
- * Key Activities/Workstreams What work/activities will you do with this grant funding to solve this problem?

(4000 character maximum)
- * Key Milestones/Timeline Please list key milestones/timeline throughout the grant that you need to achieve to make progress towards these results

Program Details (cont.)

- Outcomes: Consider the Key Activities/Workstreams section. What impact will result from those activities? What change are driving within the community? What will be different because this grant? You will report on these.
- Beneficiary feedback: Please provide any information on how the people with lived experience of the problem you seek to address will be engaged in program design, strategy setting, decision making, and/or have the opportunity to provide feedback for the program or initiative.
- Supporting Documentation: ***If you are proposing a new collaboration, use this space to upload a letter of support from your proposed partner.*** Other examples of helpful supporting documentation would be your organization's annual report. Please ***do not*** use this category to convey key details about the current proposed project term.



(4000 character maximum)

* Key Milestones/Timeline Please list key milestones/timeline throughout the grant that you need to achieve to make progress towards these results

(4000 character maximum)

* Outcomes What impact will be achieved because of these activities at the end of the grant? How will you know if this happens?

(4000 character maximum)

Beneficiary Feedback Please provide any information on how the ultimate beneficiary (those with lived experience of the problem you seek to address) will be engaged in the program design, strategy setting, decision making, and/or have the opportunity to provide feedback for the program or initiative.

(4000 character maximum)

What is the primary way you define your target beneficiaries for this investment?

* Demographics Does this grant request specifically focus on engaging or reaching any of the following communities?

- Asian American / Native Hawaiian / Pacific Islander
- Black/African American
- Hispanic/Latino/Latina/Latinx
- Native American / Alaskan Native
- Multi-Racial/Multi-Ethnic
- LGBTQIA+
- People with Disabilities
- Veterans & Military Families
- Women
- Other

* Geography

* Economic Focused

* Donor / Sponsor Recognition Please describe your donor recognition plans and ideas for communicating the results and impact of the grant throughout the grant period.

(4000 character maximum)

Supporting Documentation Please upload any additional information that helps us to better understand the initiative or program in which you are seeking grant funds for with this request (e.g. pictures, videos, presentations, documents).

[UPLOAD FILE](#)

Budget

- This section should reflect the **PROJECT BUDGET**, not your organizational budget.
- Please **include the budget template** here that provides more details about what is included in each of the high-level budget categories.
- You can download the template from this page of the application.
- If you do not include the template, it may slow the review process as there may be need to clarify questions regarding budget.

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WELCOME | ORGANIZATION INFORMATION | ORGANIZATION DETAILS | ORGANIZATIONAL DIVERSITY, EQUITY, AND INCLUSION | PROPOSAL CONTACT | PROPOSAL DETAILS | USE OF FUNDS OUTSIDE THE UNITED STATES | **Budget** | FUND USE GEOGRAPHIC LOCATIONS | METRICS | MOU

LOGOUT

Budget

Below is a link to a template which aligns to what is in the budget worksheet fields. In case it's helpful for sharing/communicating with internal stakeholders, please feel free to use the template to record your work before entering in the application itself (if needed). [Walmart.org Grant Application Budget Template](#) If you do not have any line-item expenses for a particular category below, please enter N/A for text fields and 0 in any amount fields for that category. * indicates required field

*** High Level Budget**

<input type="text"/>	Personnel
<input type="text"/>	Program Implementation (excluding personnel time)
<input type="text"/>	Materials, Equipment and Supplies
<input type="text"/>	Re-grants
<input type="text"/>	Sub-contractors/consultants
<input type="text"/>	Other Direct Costs
<input type="text"/>	Travel
<input type="text"/>	Indirect Costs (up to 15% as a % of Total Direct Costs inclusive of Re-grants)
\$0.00 Total	

Committed Funders and Partners Please list any funders or partners that have already committed to working with you on this project if applicable. Please provide the amount of funds committed by each funder to this project.

(500 character maximum)

Committed Funders and Partners Upload Use this field to upload any letters of support or documentation if applicable.

Potential Funders or Partners Please list any potential funders or partners that you hope to engage on this project.

(500 character maximum)

UPLOAD BUDGET TEMPLATE HERE (please!)

Metrics

- The metrics section corresponds to our strategic areas.
- Complete the metrics that match the scope of your project.
- If a metric is required but your project is not conducting related activities, you may put “0.”

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WELCOME PAGE ORGANIZATION INFORMATION ORGANIZATION DETAILS ORGANIZATIONAL DIVERSITY, EQUITY, AND INCLUSION PROPOSAL CONTACT PROPOSAL DETAILS USE OF FUNDS OUTSIDE THE UNITED STATES BUDGET FUND USE GEOGRAPHIC LOCATIONS **Metrics** MOU

Logout

Metrics

* Indicates required field

This section contains questions about quantitative metrics you will need to collect for the specific program for which you are applying for funding. Please provide estimates for all relevant metrics below.

If this page is blank, please move to the next page.

* Pounds of Food Distributed	Please project the pounds of food distributed that will be distributed with this funding <input type="text"/>
* Meals Provided	Please project the number of meals that will be distributed with this funding <input type="text"/>
Number of SNAP Assistance Sites	Provide the projected number of application assistance sites opened or supported as a result of this funding request. <input type="text"/>
Households Given SNAP Information	Provide the projected number of households given information on SNAP enrollment as a result of this funding request. <input type="text"/>
Households Assisted with SNAP Application	Provide the projected number of households receiving SNAP application assistance as a result of this funding request. <input type="text"/>
Households Enrolled (demographics)	Please provide the projected number of each population group enrolled in federal benefits programs as a result of this funding request. If no one from a population group was enrolled as part of this program, enter 0. <input type="text"/> Children (0-17) <input type="text"/> Seniors (60+) <input type="text"/> Working poor adults (18-59) 0.00 Total
Households Enrolled in SNAP	Provide the projected number of households to be enrolled in SNAP as a result of this funding request. <input type="text"/>
Households Assisted with Application	Please provide the projected number of households assisted with application for federal benefits as a result of this funding request. If no households were assisted, enter 0. <input type="text"/>
Households Enrolled	Please provide the projected number of households enrolled in federal benefits programs as a result of this funding request. If no households were enrolled through this program, enter 0. <input type="text"/> Supplemental Nutrition Assistance Program (SNAP) <input type="text"/> Women, Infants, and Children (WIC)

MOU

* indicates required field

The following is a template of the Memorandum of Understanding that we ask an organization to sign if it is awarded a grant.

In an effort to be fully transparent about the relationship we seek to develop with our funding partners, please make sure the appropriate leaders within the organization review this document and are in agreement with its contents before submitting a proposal. The organization's acceptance of these terms is a prerequisite for Walmart's or the Walmart Foundation's consideration of the organization's grant application.

Please note: review and agreement to the terms of the MOU does not create any agreement on behalf of Walmart or the Walmart Foundation to approve the organization's grant application or to provide any donation to the organization. The MOU takes effect should you receive funding without a signed grant agreement. In most cases, grants above \$250K will require a fully executed grant agreement.

To review and save a copy of the MOU, please follow the directions below.

- Click on the link below to display the MOU.
- Then click on File/Save to save a copy of the agreement to your computer.
- Once saved, you may print a copy.
- Next you must answer the questions below.
- Then click 'Save and Proceed' to continue with the application.

[Memorandum of Understanding](#)

* MOU Applicant's Name Please enter your name, not the organization's name.

* MOU Applicant's Title Please enter your official title with the organization.

* Due Authority The person completing these sections affirms that they are representing the applicant organization and have the authority to accept these conditions on behalf of the organization and bind it to these obligations and statements.

* Acknowledgment of Terms and Conditions By acknowledging the terms and conditions, the person completing this section of the application is affirming that they are an officer of the organization with binding legal authority and that by submitting this request for funding, the requesting organization acknowledges that Walmart and/or the Walmart Foundation has not previously made any promise to provide the funding requested herein and that the requesting organization has not relied to its detriment upon any statement by Walmart and/or the Walmart Foundation or its representatives to obtain the funding requested.

SAVE AND PROCEED

Further clarification on how to approach specific questions:

- **Problem Statement**

- What is the unmet need that the grant will address?
- Why is it important and why is your organization uniquely positioned to address this?
- Please remember to discuss or highlight how your leadership and/or staff reflect the community in which the intervention is being implemented.

- **Key Activities/Workstreams– be clear on what the program will do**

- What and how will implement the proposed program?
- Who will you partner with?
- How will the funds be specifically used for in relation to the overall program that may have other funding sources?

- **Key Milestones/Timeline**

- Be conscious of the timeline for implementing this grant.

- **Outcomes– include specific and measurable goals and outcomes**

- What is the impact you anticipate seeing?
- Describe how you will achieve these results.
- How will you evaluate the program's performance?
- What are the specific lessons you hope to learn?

- **Beneficiary Feedback**

- How is the voice and feedback of the of the population you are serving included in the development and execution of the program? Principles of human-centered design



**Consider: what's
the through line?**

Support Contacts & Best Practices

Organization Support:

- ❑ [“Needs Support” link](#)
- ❑ wmsupport@cybergrants.com for general CyberGrants needs, technical issues, issues within the application.
- ❑ frontdoor@cybergrants.com for assistance with FrontDoor registration, update organization profile or add a person to the record

Best Practices:

- ❑ Log in early to ensure you can access your account and the correct application type.
- ❑ With your proposal, be sure to upload the correct documents:
 - IRS Determination Letter
 - 990 or 990 EZ
 - Detailed budget spreadsheet
- ❑ Thoroughly review the scoring criteria.
- ❑ If you refer to us as a funder at any point in your proposal, refer to us as the “Walmart Foundation” not “Walmart.”
- ❑ If your organization was funded previously, please ensure your report from past funding is complete in the system.

Additional Resources

Walmart 

Resources & Links to Learn More

- [Walmart.org Northwest Arkansas Giving](#)
- [Walmart.org Northwest Arkansas Giving Guidelines](#)
- [Arkansas Advocates for Children and Families](#)
- [Gretchen Swanson Center for Nutrition](#)
- [ReFED: Food Recovery](#)
- [Information on Local Community Grants \(Store Grants \\$250-\\$5,000\)](#)